

Dear Patients,

I am writing to inform you of an important change in my dental practice. After 36 years of practicing dentistry in Eugene, I have decided to retire. I am grateful for the trust and confidence you have placed in me over the years. It has truly been a privilege and honor to serve as part of your health care team.

I am pleased to announce that Dr. Dana Matlock will be assuming practice operations. Dr. Matlock is an experienced and skilled dentist who shares my commitment to providing excellent dental care. I am confident she will continue to uphold the high standards of care you have come to expect from my practice. Dr. Matlock received her degree in 2014 from University of Texas Health Science Center at San Antonio. She has been practicing in Newport Oregon, and wishes to relocate her family to the Eugene area.

I understand that change can be difficult, and I want to assure you that this transition will be as seamless as possible. During the transition I will continue to work, albeit less hours, over a period of time. Dr. Matlock and I have a good rapport and I will work closely with her to ensure that she is familiar with your dental history, and any ongoing treatments you may have. All records will be securely transferred to her to ensure continuity of care.

I would, again, like to take this opportunity to express my gratitude. Thank you for allowing me to be a part of your health care journey. It has been a privilege to serve you, I will be forever grateful for the relationships I have built over the years.

Thank you for your trust and loyalty, I hope that you will continue to entrust your dental care to Dr. Matlock. If you have any questions or concerns, please do not hesitate to contact our office.

Sincerely,

Dr. Robert H. Stephenson DDS

